

DRIVER EMPLOYME	NT APPLICATION	N					
Name (first, middle, last)			New Hire	Rehire	Char	Change Request	
Social Security #			Location		Male	Female	
You must list all	Address (street,	city, state, zip	code)		•		
previous addresses for							
3 years (Use a blank							
page if needed)	Address (street,	city, state, zip	code)				
Phone Number	<u> </u>	Date of Birt	h	Personal Ema	il Address		
Are you legally authorize	d to work in the U.	S.?	Yes	No			
Emergency Contact Nam			Relatio				
Zinorgonoy Comace Ham			rtolatio				
Address			Phone	Number			
Employee Authorization	: I hereby authorize	e my employer	their agents and	d successors to mai	ke certain deduction	ns from my	
paycheck for elective ded							
overages or other such si							
received from me requesti							
agree to have the balance							
to cover the balance due,			within thirty days	of my last check da	ite or other terms n	nutually agreed	
upon between me and my	worksite employei	•					
Employee Signature			Date				
Job Title		Work S		-	Hire D	ate	
		Full-Tim	ie 🔲 Part-	Time	Other 🗌		
Pay Type:	Pay Rate (Per	Pay Period)	PAYROLL	Effective Date	Old Wage	New Wage	
Hourly Salary	ם (` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` `	• ,	CHANGE		J		
DEDUCTION							
PER PAY							
PERIOD							

PREMIER TANK TRUCK



EMPLOYMENT RECORD (USE A BLANK PA	GE	IF NEED	ED)	
Employer		From (M	/Y)	To (M/Y)
Address		Office Ph	none	Position
Job Requirements/ Responsibilities:		I	Reason for Leaving Empl	oyment:
Were you subject to the FMCSRs while employed?	Yes		No 🗌	
Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug & alcohol testing requirements of 49 CFR part 40?	Yes] [No	
Employer		From (M	/Y)	To (M/Y)
Address		Office Ph	none	Position
Job Requirements/ Responsibilities:		ſ	Reason for Leaving Empl	oyment:
Were you subject to the FMCSRs while employed?	Yes		No	
Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug & alcohol testing requirements of 49 CFR part 40?	Yes] [No	
Employer		From (M	/Y)	To (M/Y)
Address		Office Ph	none	Position
Job Requirements/ Responsibilities:			Reason for Leaving Emp	oloyment:
Were you subject to the FMCSRs while employed?		Yes 🗆 N	No.	
Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug & alcohol testing requirements of 49 CFR part 40?	Yes		No	
Employer		From (M	/ Y)	To (M/Y)
Address		Office Ph	none	Position
Job Requirements/ Responsibilities:			Reason for Leaving Emp	loyment:
Were you subject to the FMCSRs while employed?		es	No	
Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug & alcohol testing requirements of 49 CFR part 40?	Ye	es	No	

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EMPLOYMENT RECORD (USE A BLANK PAG	GE IF NEE	DED)	
Employer	From		To (M/Y)
Address	Office	Phone	Position
Job Requirements/ Responsibilities:		Reason for Leaving Emp	ployment:
Were you subject to the FMCSRs while employed?	Yes	No	
Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug & alcohol testing requirements of 49 CFR part 40?	Yes	No	
Employer	From	(M/Y)	To (M/Y)
Address	Office	Phone	Position
Job Requirements/ Responsibilities:		Reason for Leaving Emp	ployment:
Were you subject to the FMCSRs while employed?		No	
Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug & alcohol testing requirements of 49 CFR part 40?	Yes [No	
Employer	From	(M/Y)	To (M/Y)
Address	Office	Phone	Position
Job Requirements/ Responsibilities:		Reason for Leaving Em	ployment:
Were you subject to the FMCSRs while employed?	Yes□] No 🗆	
Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug & alcohol testing requirements of 49 CFR part 40?	Yes	No	
Employer	From	(M/Y)	To (M/Y)
Address	Office	Phone	Position
Job Requirements/ Responsibilities:		Reason for Leaving Emp	ployment:
Were you subject to the FMCSRs while employed?	Yes	No	
Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug & alcohol testing requirements of 49 CFR part 40?	Yes	No	

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DECLARATION OF EMPLO	YMENT STATU	JS (GAPS IN H	IISTORY)			
If you were driving a CMV,	you must provid	de complete e	mploymen	t histo	ry for the pas	st 10 years. Any gaps in employment
longer than 1 month are exp	olained as follo					
Activity During Break		From (M/Y)				To (M/Y)
La Addition Luca not occupa			i al a l		V	NI -
In Addition, I was not emplo	yed by any cor	npany or indiv	iduai		Yes	No
Activity During Break		From (M/Y)				To (M/Y)
/tolivity Burning Broak		1 10111 (1011/1)				10 (1411)
In Addition, I was not emplo	yed by any cor	npany or indiv	ridual		Yes	No
DRIVER LICENSE INFO	RMATION					
Driver License Number	State		Туре			Expiration Date
DRIVER EXPERIENCE						
Type of Equipment	From (Date)		To (Date	;)		Approx. # of Miles
<u> </u>	- (D ()		T (D)	`		
Type of Equipment	From (Date)		To (Date	!)		Approx. # of Miles
REQUIRED QUESTIONS. A	ETER IOR OFF	ERS ARE MA	DE EMPL	OYME	NT IS CONT	INGENT UPON THE FOLLOWING:
Have you ever been denied			Yes	No	141 10 00141	INSERT OF ON THE POLESTING.
privilege to operate a motor		iit Oi	163			
privilege to operate a motor	vernoie:					
Has any license, permit or p	orivilege ever b	een	Yes	No		
suspended or revoked?	g					
Have you ever been convict	ted of any crim	inal act	Yes	No		
involving the use of a CMV	or while driving	a CMV?				
Have you ever been convict			Yes	No		
(Include any plea of "Guilty"	or "No Contes	t" except for				
minor traffic violations.)				<u> </u>	, , ,	
If you answered yes to any	of the above 4	questions, atta	acn a state	ement	or explanatio	on.

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2441 BARTLETT STREET HOUSTON, TX 77098



SAFETY PERFOR	RMANCE	HISTOR	Y RECO	RDS REQU	JEST					
Section 1				To be Cor	npleted	by Prosp	ective	e Emp	oloyee	
I, (first, middle, last)				Social Secu	Social Security Number Da			ate of Birth		
Hereby Authorize (P	revious En	nployer):						•		
Address (Street)				Office Pho	one					
Address (City, State	, Zip)			Office Fax	(
To release and forw	ard the info	rmation re	equested	by section 2	and 3 c	of this doo	cumen	t con	cerning my Alco	hol and Controlled
Substance Testing r		nin the pre	evious 3 y							
Atten	to	Disease		(M/Y of em	ployme					
Attn:		Phon	e: 			Fax:				
Prospective Employ PREMIER TANK TR				Address 2441 BAR	TLETT	STREET,	HOU	STON	I, TX 77098	
In compliance with § confidentiality, such				se of this info	ormatio	n must be	made	e in a	written form tha	at ensures
Applicant Signature				Date						
Section 2				TO BE CO	OMPLE.	TED BY F	REVI	OUS	EMPLOYER	
The applicant name	d above wa			Yes	No					
Employed		From	M/Y			To M/Y				
Did he/she drive a m				Yes	No					
If yes, what type?		ight Truck		Tractor T			Other	•	1	
Reason for leaving y employ?	our [ischarged	, U	Resignation		Lay Off			Military Duty	
If there is no safety	performand	e history	to report,	check here,	sign be	low, & ret	urn			
Complete the follow years prior to the ap										
Date	Location		No of In			Fatalities			Hazmat Spill	
Date	Location		No of In	juries	No of	Fatalities			Hazmat Spill	
Date	Location		No of In	juries	No of	Fatalities			Hazmat Spill	
Please provide infor or insurers or retained					olving tl	ne applica	ant tha	at wer	e reported to go	overnment agencies
Signature				Title					Date	

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SAFETY PERFORMANCE HISTORY RECORDS R	EQUEST CONTINUED
Section 3	TO BE COMPLETED BY PREVIOUS EMPLOYER
If the applicant was not subject to DOT testing requestion employment from: M/Y	uirements while employed by you please check here, fill in the dates of .
Has this person had an alcohol test with a result of 0.04 or higher?	Yes No
Has this person tested positive, adulterated or substituted a test specimen for controlled substances?	Yes No
Has this person refused to submit to a post- accident, random, reasonable suspicion or follow up controlled substance test?	Yes No
Has this person committed other violations of Subpart B of Part 382 or Part 40?	Yes No
If this person has violated a DOT drug & alcohol regulation did this person complete an SAP prescribed rehabilitation program in your employ, including return-to-duty and follow-up tests? If yes, please send documentation with this form.	Yes No N/A
For a driver who successfully complete an SAP's rehabilitation referral and remained in your employ, did this driver subsequently have an alcohol test result of 0.04 or greater, a verified positive drug test, or refuse to be tested?	Yes No N/A
In answering these questions, include any require employers in the previous 3 years prior to the app	d DOT drug or alcohol testing information obtained from prior previous dication date shown in Section 1.
Name	Company
Phone	
Address (Street, City, State, Zip)	
Signature	Date
Section 4	To be Completed by Prospective Employer
This form was Faxed	Mailed Other
Ву	Date
This form was Faxed ☐	Mailed
By	Date
This form was Faxed	Mailed Other
Ву	Date
Information was received Fax by (Include Date)	Mail Other

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CERTIFICATION OF COMPLIANCE WITH DRIVER LICENSE REQUIREMENTS

MOTOR CARRIER INSTRUCTIONS: The requirements in Part 383 apply to every driver who operates in intrastate, interstate, or foreign commerce and operates a vehicle weighing 26,001 pounds or more, can transport more than 15 people, or transports hazardous materials that require placarding.

The requirements in Part 391 apply to every driver who operates in interstate commerce and operates a vehicle weighing 10,001 pounds or more, can transport more than 15 people, or transports hazardous materials that require placarding. DRIVER REQUIREMENTS: Parts 383 and 391 of the Federal Motor Carrier Safety Regulations contain some requirements that you as a driver must comply with. These requirements are in effect as of July 1, 1987. They are as follows:

- 1. You, as a commercial vehicle driver, may not possess more than one license.
- 2. If you currently have more than one license, you should keep the license from your state of residence, and return the additional licenses to the states that issued them. Destroying a license does not close the record in the state that issued it; you must notify the state. If a multiple license has been lost, stolen, or destroyed, you should close your record by notifying the state of issuance that you no longer want to be licensed by that state.
- 3. Sections 392.42 and 383.33 of the Federal Motor Carrier Safety Regulations require that you notify your employer the NEXT BUSINESS DAY of any revocation or suspension of your driver's license. In addition, Section 383.31 requires that any time you violate a state or local traffic law (other than parking), you must report it to your employing motor carrier and the state that issued your license within 30 days.
- 4. Any changes in driver's license status (suspended license, revoked license, etc.) have to be reported to management as soon as you are informed. Any failure in doing so will result in your suspension and can grounds for termination.
- 5. PTT may request one or more consumer reports about you for employment purposes. Pursuant to section 606(b) of the Fair Credit Reporting Act, you have a right to request from Company a disclosure, regarding the nature and scope of the investigation requested. The Company will obtain the consumer reports and investigative consume reports from **Safety Holdings, Inc. dba Samba Safety**. Samba Safety can be contacted by mail at 8814 Horizon Blvd #100, Albuquerque, NM 87113; or phone: (888) 947-2622; or website: www.sambasafety.com.

DRIVER CERTIFICATION: I certify that I have read and understand the above requirements. The following license is the only one I will possess:

The following license is the only of	ne i will possess:		
Driver License Number	State		Expiration
Driver Signature		Date	

Phone: 713-524-8550 Fax: 832-202-2814 PREMIER TANK TRUCK

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PSP DRIVER BACKGROUND INVESTIGATION RELEASE

In connection with your application for employment with **PREMIER TANK TRUCK**, it may obtain one or more reports regarding your credit, driving, and/or criminal background history from a consumer reporting agency and/or other sources. If the Prospective Employer uses any information it obtains from a background report in a decision to not hire you or make any other adverse employment decisions regarding you, the Prospective Employer will provide you a copy of the report upon which its decision was based and a written summary of your rights under the Fair Credit Reporting Act before taking any final adverse action. If any final adverse action is taken against you based upon a background report, the Prospective Employer with notify you that the action has been taken and that the background report was the reason for the action. The Prospective Employer cannot obtain background reports from consumer reporting agencies or other sources regarding you unless you consent in writing. If you agree that the Prospective Employer may obtain such background reports, please read the following and sign below:

I authorize **PREMIER TANK TRUCK** to contact any organization or individual that I have listed on my employment application or resume or mentioned in job interviews, and obtain from them any relevant information about my job qualifications, including my experience, skills, and abilities. I understand that I am consenting to the release of safety performance information including crash data from the previous five (5) years and inspection history from the previous three (3) years, as well as any reference-related information about me held or known by my former employers, supervisors, and cowrkers. In addition, I consent to the release of any information about my education, experience, abilities, or work-related characteristics or traits held or known by other organizations or individuals, including schools and educational institutions, professional or business associates, and friends and acquaintances that Prospective Employer might contact in the course of conducting a reference check or background investigation of my suitability for employment.

I understand and acknowledge that this release of information can involve my qualifications, performance, credentials, or other characteristics or factors affecting my suitability for employment with Prospective Employer. Specifically, I am authorizing the release of any information about my performance, experience, capability, attitude, specific events, or other work-related characteristics that currently are in the possession of the requested organizations or their managers or representatives.

I understand that I will get paid minimum wage during the initial training period.

In exchange for Prospective Employer's consideration of my employment application, I agree not to file or pursue any complaints, claims, or legal actions of any kind against any organization or individual that provides work-related information about me to Prospective Employer or its agents in accordance with the terms and intent of this release. I also agree not to file or pursue any complaints, claims, or legal actions against Prospective Employer or any of its employees, representatives, or agents arising out of their efforts to obtain work-related information about me.

I have read the above Notice Regarding Background Reports provided to me by Prospective Employer and I understand that if I sign this consent form, Prospective Employer and/or any entity it retains to obtain such background reports may obtain reports of my credit, driving, and/or criminal background history in addition to information regarding my background, references, education, specific events, and past employment.

I hereby authorize Prospective Employer and its employees, agents, and its affiliates to obtain the information authorized above.

Print Name	Signature	Date

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ALCOHOL AND CONTROLLED SUBSTANC	E CONSENT AND RELEASE
Have you ever refused to be tested for drugs or alcohol?	Yes No No
Have you ever tested positive for drugs or alcohol?	Yes No
Have you ever tested positive for any pre- employment drug or alcohol test for a job which you applied for but did not obtain?	Yes No
If you answered yes to any of the above questions, Process.	attach a statement of explanation and provide proof of Return to Duty
alcohol and controlled substance testing as a cond contingent upon the results of an alcohol and control	
(Clearinghouse) to determine whether drug or alcoh	mited query of the FMCSA Commercial Driver's License Drug & Alcohol nol violation information about me exists in the clearinghouse.
Motor Carrier Safety Regulation and this company's	·
 Pre-Employment, to determine employment Random 	eligibility
Reasonable Suspicion	
Post-Accident	
 Follow Up (see company policy) 	
Return-to-duty (see company policy)	
prevent this employer from using you as a CMV driv	abide by the condition of this consent and release form. Failure to sign will ver.
Applicant Signature	Date
Print Name	Social Security Number
Employer Witness	

Applicants for positions that require driving a commercial motor vehicle (CMV) requiring a CDL at any time will be required to undergo controlled substances and at our discretion, alcohol testing prior to employment and will be subject to further testing throughout their period of employment.

The company's policy is that if a person has ever been in violation of the rules in part 40 (DOT) or 382 (FMCSA) they will NOT be considered eligible for any job which includes operation of a CMV (Greater than 10,000 GVWR) unless they have completed the return to duty process.

CDL drivers will be subject to random and reasonable suspicion drug testing each day they report for work.

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TO BE READ AND SIGNED BY APPLICANT

I authorize you to make such investigations and inquiries of my personal, employment, financial or medical history and other related matters as may be necessary in arriving at an employment decision. (Generally, inquiries regarding medical history will be made only if and after a conditional offer of employment has been extended.) I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and releasing information in connection with my application.

In the event of employment, I understand that false or misleading information given in my application or interviews may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company.

I understand information I provide regarding current and/or previous employers may be used, and those employers will be contacted, for the purpose of investigating my safety performance history as required by 49 CFR 391.23 (d) and (e). I understand that I have the right to:

• Review information provided by the previous employers;

Signature

- Have errors in the information corrected by previous employers and for those previous employers to re-send the corrected information to the prospective employer; and
- Have a rebuttal statement attached to the alleged erroneous information, if the previous employer(s) and I cannot agree on the accuracy of the information.

This certifies this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.

Date

FAIR CREDIT REPORTING ACT DISCLOSUR	RE STATEMENT
Consumer Credit Reporting Act of 1996 (Title II, Subtverifying your previous employment, previous drug a	2)(A) of the Fair Credit Reporting Act, Public Law 91-508, as amended by the title D, Chapter I, of Public Law 104-208), you are being informed that reports and alcohol test results, and your driving record may be obtained may obtain this information from Equifax, TransUnion, Experian or other
Applicant Signature	Date
Print Name	Social Security Number
Employer Witness	

TICKETS / A	ACCIDENTS/ ETC.					
Accident Re	ecord for Past 3 Years					
Date	Description		# of	Injuries / Fatalities		
Date	Description		# of	Injuries / Fatalities		
Traffic Convictions & Forfeitures for Past 3 Years						
Date	Location	Charge		Penalty		
Date	Location	Charge		Penalty		

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Notice to Job Applicants

Your prospective employer, **Texas Premier Resources**, **LLC**, needs to verify certain information contained in your application for employment, conditional job offers or provided by you during the interview process. The information requested below is necessary to complete this task. This information is **NOT** a part of the application for employment and will be used for the sole purpose of verification of information, and or statements made by you. *Please complete all information requested*.

APPLICANT'S LEGAL NAME	:			
	Last Name	First	M.I.	
DAYTIME PHONE #:		EVENING:		
CURRENT HOME ADDRESS	S:			
	Street	City/State	Zip	
DATE OF BIRTH:	SOC	IAL SECURITY #:		
Month/Da	y/Year			
DRIVER'S LICENSE #:		STATE OF ISSUANCE:		
given my prospective employ records felony & misdemea education (degree, GPA and sample (either urine or hair)	rer. I understand that this ver nor and deferred adjudicat attendance) as well as other for a screening for illegal dro provided. I release and hold	erification may include an inquition records, prior employmer public record information. ugs. I authorize the release of harmless from all liability an	.C will verify or part of the informativity into my credit history, criming ent (including contacting prior ell understand I may be required to such information as may be not y individual or entity requesting o	nal and civi employers) o provide a ecessary to
APPLICANT SIGNATURE:		DATE:		

Phone: 713-524-8550 Fax: 832-202-2814

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Confidential Information Acknowledgement

Both during and at all times after termination of my employment with the Texas Premier Resources, LLC (the "Company") for any reason or no reason, I shall not use, disclose, publish, or distribute to any person or entity any Confidential Information except as required for performance of my work for the Company, as authorized by law, or as authorized in advance in writing by the Company.

For purposes of this Acknowledgement, "Confidential Information" means the Company's trade secrets and other proprietary or confidential business information, including customer and supplier lists, customer and vendor pricing, business plans, sales and profit data, marketing and expansion strategies, technology, processes, products, safety material, employee information, and all other non-public information concerning the Company's business operations.

I hereby acknowledge that any breach of confidentiality shall be subject to disciplinary action, up to and possibly including termination of employment with the Company.

Employee Signature		
Date	_ Area Yard	

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DISCLOSURE AND AUTHORIZATION FORM TO OBTAIN CONSUMER REPORTS FOR EMPLOYMENT PURPOSES

Please Read Carefully Before Signing the Authorization

DISCLOSURE

In considering you for employment and, if you are employed, in considering you for subsequent promotion, assignment, reassignment, retention, or discipline, Texas Premier Resources, LLC dba Premier Tank Truck Service ("the Company") may request and rely upon one or more consumer reports or investigative consumer reports about you that we obtain from a consumer reporting agency, such as Verifirst.

For explanation purposes:

- a "consumer report" is a written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in making an employment--related decision about you. Such information may include, for example, credit information, criminal history reports, or driving records; and
- an "investigative consumer report" is a consumer report in which information on your character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with your prior employers, neighbors, friends, or associates, or with others who may have knowledge concerning any such items of information. In the event an investigative consumer report is requested about you, you are entitled to additional disclosures regarding the nature and scope of the investigation requested, as well as a written summary of your rights under the Fair Credit Reporting Act ("FCRA").

Under the FCRA, before the Company can obtain a consumer report or investigative consumer report about you for employment purposes, we must have your written authorization. Before we take adverse action on the basis, in whole or in part, of information in that report, you will be provided a copy of that report, the name, address, and telephone number of the consumer reporting agency, and a summary of your rights under the FCRA.

Phone: 713-524-8550

Fax: 832-202-2814

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AUTHORIZATION

I have read and understand the foregoing Disclosure, and authorize the Company to obtain and rely upon consumer reports or investigative consumer reports in considering me for employment and, if I am employed, in considering me for subsequent promotion, assignment, reassignment, retention, or discipline. By my signature below, I authorize the Company to obtain any such reports and to share the information received with any person involved in the employment decision about me.
I dodo notauthorize you to contact <i>my current</i> employer for Employment and Reference Verifications
(This will authorize immediate inquiries to the Human Resources Department and to any listed supervisors or references in the Employment/Reference Section of your application.)
I also agree that this Disclosure and Authorization in original, faxed, photocopied, or electronic (including electronically signed) form will be valid for any consumer reports or investigative consumer reports that may be requested about me by or on behalf of the Company.

Date

Phone: 713-524-8550 Fax: 832-202-2814

Applicant Signature

PREMIER TANK TRUCK

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I have the right to make a request to **Verifirst**, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which **Verifirst** has previously furnished within the two year period preceding my request.

I certify that all of elements of the person data I have provided are true, accurate and complete. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment.

Addresses for the Past Seven Years: (include street, city, state, zip code)		Dates of Residence:
Printed Name	Applicant Signature	
Printed Name	Applicant Signature	

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INFORMATION FOR INTELLICORP CUSTOMERS ON ADDITIONAL STATE LAW REQUIREMENTS

DISCLAIMER: THE DISCLOSURE AND AUTHORIZATION FORM, AND THE DISCUSSION OF STATE REQUIREMENTS BELOW, ARE NOT MEANT TO PROVIDE LEGAL ADVICE OF ANY KIND. LEGAL ADVICE SHOULD BE SOUGHT FROM YOUR ATTORNEY IN CONNECTION WITH THE USE OF THESE FORMS OR THE DETERMINATION OF STATE LAW REQUIREMENTS THAT MAY BE APPLICABLE TO YOU. INTELLICORP RECORDS, INC. MAKES NO CLAIMS, PROMISES OR GUARANTEES ABOUT THE ACCURACY, COMPLETENESS, OR ADEQUACY OF THE INFORMATION CONTAINED HEREIN.

IN ADDITION TO THE FOREGOING DISCLOSURE AND AUTHORIZATION FORM NEEDED TO COMPLY WITH THE FEDERAL FAIR CREDIT REPORTING ACT, VARIOUS STATES IMPOSE ADDITIONAL DISCLOSURE OR OTHER OBLIGATIONS ON EMPLOYERS WHEN THEY OBTAIN CONSUMER REPORTS OR INVESTIGATIVE CONSUMER REPORTS ON EMPLOYEES OR APPLICANTS.

THE FOLLOWING IS A SUMMARY OF POSSIBLE STATE REQUIREMENTS.

1. WITH REGARD TO INDIVIDUALS WHO ARE OR WILL BE EMPLOYED IN CALIFORNIA, MINNESOTA, AND OKLAHOMA, you should add the following language to the end of the Authorization:

 Δ You may request a free copy of any consumer report or investigative consumer report we obtain on you by checking the box.

2. WITH REGARD TO INDIVIDUALS WHO ARE OR WILL BE EMPLOYED IN CALIFORNIA:

Under California Civil Code §§ 1786.16(a)(2) and 1786.22, the following additional disclosure should be provided before procuring a consumer report:

We will be obtaining a consumer report from [name, address, and telephone number of the consumer reporting agency]. You have the right to request from that agency, upon proper identification, the nature and substance of all information in its files on you, including the sources of information, and the recipients of any reports on you, which the agency has previously furnished within the three--year period preceding your request. You may view the file maintained on you by the agency during normal business hours. You may also obtain a copy of this file upon submitting proper identification and paying the costs of duplication services. Upon making a written request, you may receive a summary of your report viatelephone.

3. WITH REGARD TO INDIVIDUALS WHO ARE OR WILL BE EMPLOYED IN NEW YORK:

Under Article 25 Section 380--g of the New York General Business Law, if an employer receives a consumer report containing criminal conviction information, the employer must provide the applicant or employee who is the subject of the report, a printed or electronic copy of Article 23--A of the New York Correction Law, which governs the employment of persons previously convicted of one or more criminal offenses.

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Fax: 832-202-2814

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ADDITIONAL NOTES:

A. If you intend to obtain a "credit report" to be used for employment purposes, you should be aware that a number of states have enacted laws to limit the use of such reports, and other states are considering such legislation. A 'credit report" is a type of consumer report that contains information on a consumer's credit worthiness, credit standing, or credit capacity. A good source of information about state law restrictions on the use of credit reports for employment purposes is:

http://www.ncsl.org/issues--research/banking/use--of--credit--information--in--employment--2011--legis.aspx

B. A number of states, through statutes or administrative regulations, also impose limitations on employers asking applicants about arrests and/or convictions. You should review your state's laws and regulations in this regard.

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